

# ACADEMIC COUNCIL

## MINUTES

**Meeting 16:** 11am on Wednesday 6<sup>th</sup> April 2022 via Microsoft Teams and in the Courtyard, Aungier St

**Present:** David FitzPatrick (Chairperson), Brian Bowe, Bairbre Brennan, Antonio Cafolla, Ken Carroll, James Curtin, Fionnuala Darby, Ray English, Patricia Ennis, Jennifer Farrell, Seán Farrelly, Bridget Gleeson, Anthony Grennan, Assumpta Harvey, Sylvia Healy, Elizabeth Heffernan, Hamza Jamaa, Siobhán Killion, Eoin Langan, Maev Maguire, Pramod Pathak, Orla McDonagh, Fabian McGrath, Mark McGrath, Fintan Moran, Tom Mulvey, Brian Murphy, Sue Norton, Isobel O'Reilly, Philip Owende, Tara Rooney, Mary Scally, Maureen Walsh

**Apologies:** Mary Meaney (Registrar), Dominic Dillane, Sharon Feeney, Brendan Jennings, Tara McKiernan, Mark O'Donnell, Stephen Sheridan, Thomas Stone

**In attendance:** Mairead Murphy (for Item 16/5), Nicole O'Neill (for item 16/7(b)(ii))

**Secretariat:** Bronagh Lowe

**Documents circulated:**

Agenda	
Item 2	Draft Minutes of meeting held on 23/02/22
Item 4	Draft Academic Calendar 2022/2023
Item 6	Examination Results/Awards
	(a) Examination Results
	(i) Graduate Research School Board
	(b) Student Academic Excellence Awards
	(i) College of Arts and Tourism
	(ii) College of Business
Item 7(b)	Annual Quality Report 2020/21

Ref	Item	Action (including Action Owner & Timeline)
	Prior to the commencement of formal business the Chairperson noted the recent passing of Dr Meaney's mother and expressed condolences on behalf of Academic Council.	
16/1	<b>Apologies</b> Apologies were recorded.	<b>NOTED</b>
16/2	<b>Draft minutes of previous meeting</b> Draft minutes of the meeting held on 23 <sup>rd</sup> February 2022 were approved.	<b>APPROVED</b>
16/3	<b>Matters arising</b> (a) <b>Academic Calendar 2022/2023</b> It was noted that the draft academic calendar has been forwarded to the Social Partners and that consultation is ongoing.  The Chairperson invited the views of members in relation to the timing of review week in Semester 2 which is scheduled to take place 2 weeks before Spring break and a discussion followed.  It was noted that the Academic Calendar Working Group, which was agreed at the last meeting, will consider the adoption of a multi-annual calendar	<b>NOTED</b>

	<p>and the impact of different dates including the positioning of review week. It was also noted that an invitation to join the Working Group will be circulated to Academic Council members.</p> <p>It was noted that Academic Council approval of the 2022/2023 calendar is required as soon as possible to facilitate planning for the next academic year.</p> <p><b>(b) Approach to Semester 2 and Supplemental Assessment</b> It was noted that, as agreed at the last meeting, the University should plan to facilitate face-to-face assessments for Semester 2 and Supplemental assessments whilst acknowledging that Staff may wish to proceed with alternative remote assessments.</p> <p>It was clarified that the extension to Emergency QA Procedures which was approved for this academic year also applies to Supplemental assessments.</p> <p>It was noted that a Supplemental assessment fee waiver will be in place for 2021/2022 Supplemental assessments.</p>	<b>NOTED</b>
<b>16/4</b>	<p><b>Student Recruitment – CAO numbers Presentation</b> M. Murphy, Head of Recruitment, Admissions and Participation, joined the meeting to outline a presentation in relation to the above.</p> <p>There was some discussion in relation to the data. It was considered that the University should strengthen and provide more clarity in relation to entry pathways for students progressing from courses in Further Education providers as there is a growth opportunity in this area.</p> <p>It was agreed that the presentation should be circulated to members.</p>	<b>NOTED</b>     <b>CIRCULATE PRESENTATION</b>
<b>16/5</b>	<p><b>Examination Results/Awards</b></p> <p><b>(a) Examination Results</b> Academic Council noted/approved examination results as follows:</p> <p><b>(i) Graduate Research School Board</b></p> <p><b>(b) Student Academic Excellence Awards</b> Academic Council noted the approval of Student Academic Excellence Awards by the following Academic Boards:</p> <p><b>(i) College of Arts and Tourism</b> <b>(ii) College of Business</b></p>	<b>NOTED/APPROVED</b>       <b>NOTED</b>
<b>16/6</b>	<p><b>Academic Council and its Committees</b></p> <p><b>(a) Approved Minutes</b> The following approved minutes of Academic Council Sub Committees were noted:</p> <p><b>(i) University Programmes Board (15/02/22):</b> <a href="https://www.tudublin.ie/intranet/academic-council/university-programmes-board/">https://www.tudublin.ie/intranet/academic-council/university-programmes-board/</a></p> <p><b>(ii) Academic Quality Assurance &amp; Enhancement Committee (24/01/22):</b> <a href="https://www.tudublin.ie/intranet/academic-council/aqaec/">https://www.tudublin.ie/intranet/academic-council/aqaec/</a></p> <p><b>(b) Academic Quality Assurance and Enhancement Committee</b> B. Bowe addressed the following item:</p> <p><b>(i) Annual Quality Report 2020/21</b></p>	<b>NOTED</b>       <b>NOTED</b>       <b>NOTED</b>

	<p>Academic Council noted the Annual Quality Report 2020/21 which was submitted to QQI in February.</p> <p>It was noted that the Resource Model is included in the report as part of the development of the University Education Model. However, it was agreed, for clarity, that the Resource Model would be explicitly mentioned in future reports.</p> <p><b>(ii) Student Feedback System – Presentation</b> B. Bowe and N. O’Neill outlined a presentation in relation to the Student Feedback System including lessons learned from the pilot of the system in January/February 2022.</p> <p>It was noted that at its meeting on 16<sup>th</sup> March AQAEC adopted proposals, for implementation in May 2022, to issue the Programme Survey Questionnaire to all registered Students and to run a more extensive pilot of the Module Survey Questionnaire providing the opportunity for Programme Chairpersons to voluntarily opt in modules.</p> <p>Academic Council endorsed the recommendations of the AQAEC as follows:</p> <ul style="list-style-type: none"> <li>◦ Continue the development of the proposed new Student Feedback System and consider a number of suggestions.</li> <li>◦ Implement a second larger pilot at the end of this semester and provide an option for module lecturers to volunteer their module(s) to be included in the module survey (2nd larger pilot).</li> <li>◦ Continue consultation with social partners.</li> </ul> <p>It was agreed that the presentation should be circulated to members.</p> <p><b>(c) Academic Regulations, Policies and Procedures Oversight Committee</b> No business was discussed.</p>	<p><b>AGREED</b></p> <p><b>NOTED</b></p> <p><b>ENDORSED AQAEC RECOMMENDATIONS</b></p> <p><b>CIRCULATE PRESENTATION</b></p>
16/7	<p><b>Any other business</b> None.</p>	<p><b>NOTED</b></p>
	<p><b><u>Date of next meeting: 11.00am on Wednesday 22<sup>nd</sup> June 2022</u></b></p>	

SIGNED

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**Professor David FitzPatrick**  
**President**  
**CHAIRPERSON**

DATE: 22<sup>ND</sup> JUNE 2022